



General Roles and Responsibilities

- 1) To become familiar with, committed to, and abide by the major responsibilities and duties of the Alumni Council as set out in its bylaws.
- 2) To devote time to learning how the University functions - its uniqueness, strengths, and needs.
- 3) To prepare carefully for, regularly attend, and actively participate in Alumni Council meetings and committee assignments, and to participate in other University events when possible.
- 4) To maintain confidentiality when called for, and to avoid acting as spokesperson for the entire Alumni Council unless specifically authorized to do so.
- 5) To support University fundraising efforts through personal giving in accordance with one's means (both Excellence Fund and capital drives); to be willing and able to share in the solicitation of others, if comfortable in doing so; and to alert the University to appropriate funding opportunities worthy of consideration.
- 6) To use designated institutional channels when conducting Alumni Council business.
- 7) To avoid any relationships that could be perceived as injurious conflicts of interest to those of the University.
- 8) To refrain from actions and involvements that might prove embarrassing to the University and to resign if such actions or involvements develop.
- 9) To make judgments always on the basis of what is best for the University as a whole and for the advancement of higher education, rather than to serve special interests.